

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF NORFOLK
Wednesday, May 2nd, 2018
Department of Development
999 Waterside Drive, Suite 2430
Norfolk, VA 23510

Present:

Directors

Robert E. Garris, Jr. - Presiding
Michael Lee
Jeffrey Brooke
Kim Brown
B. Wayne Coleman
Michael Cox
Jaeson Dandalides
W.Craig Reilly
Antonio Sisco

Counsel

Barry Hunter – Kaufman & Canoles

Staff

Chuck Rigney – Executive Director
Sean Washington – Secretary-Treasurer
Dawn Ryan – Assistant Secretary-Treasurer

Guests

Robert Bowen – Norfolk Airport Authority
Charles Braden – Norfolk Airport Authority
Dawn Best – Froehling & Robertson, Inc.
George Homewood – Interim Director of Development
Bob Sharak – Department of Development

Absent

Ursula Rhodes
Richard Ottinger
Christine Garczynski

MEETING CALLED TO ORDER

Chairman Garris called the meeting to order at 7:30 a.m. and welcomed staff, guests and presenters to the meeting. The Chairman introduced Mr. Robert Bowen, Executive Director and Mr. Charlie Braden, Director of Market Development of the Norfolk Airport Authority staff. Jeffery Brooke and Kim Brown arrived at 7:33 am.

NEW BUSINESS

Chairman Garris welcomed the Norfolk Airport Authority's Executive Director, Robert Bowen and the Director of Market Development, Charlie Braden. Both men have been with the Norfolk Airport Authority for many years. Mr. Bowen presented a short history of, and numerous facts regarding, the airport, specifically noting that the airport is a well-managed, financially stable operation. Some of the information provided by Mr. Bowen is summarized here. The Airport Authority is a political subdivision of the Commonwealth of Virginia, with a governing board of 9 members appointed by the Norfolk City Council. The Airport Authority has its own police and fire departments and maintains a balanced budget without tax revenues. There are currently 5 airlines serving the airport, with 22 destinations and 438 weekly departures (with more to be added in June). Southwest Airlines has just started 2 weekly service trips to Denver, CO. Allegiant is the newest airline to serve the airport. 500+ cities compete for air service development. Norfolk is known for its Ultra Low Cost Carriers. There was a year over year (2016-2017) growth in passenger traffic of 5.4% and a corresponding yearly growth in cargo traffic of 2.6% .

Forty Million Dollars in renovations to the airport, including new check point improvements, will be implemented in three phases. The United States Navy staffs the information terminal. The General Aviation terminal upgrades are completed and continue to impress top executives from

companies like IKEA and Simon who use private jets to fly into the Norfolk Airport. The Airport Authority is proud of the fact that Local, State and Federal funding has financed a majority of projects without the need to incur bond debt.

The Airport Authority's Capital Improvement Program of approximately \$100,000,000, includes runway rehabilitation, a passenger loading bridge, concourse expansion, parking garage D, new federal inspection facilities, new elevators, ticket lobby and baggage screening facilities.

Many questions have been received about the closure of the moving walkway - the longest continuous walkway in the world when constructed. Based on an engineering report citing the need for complete replacement of the system, the Airport Authority determined it was cost prohibitive to replace and maintain the walkway. The moving walkway has been replaced with hard surface flooring to facilitate wheelchairs, rolling luggage, etc.

Mr. Braden mentioned that on May 30th, 2018 the Airport Authority will hold a public information session at the Airport Hilton on a new Master Plan for the airport (which hasn't been updated since 2008) to account for the changes in the aviation industry. This updated Master Plan will include projects to extend the useful life and value of the airport to meet the air transportation needs of the region over the next 20 years. (Attachment #1).

Mr. Sean Washington gave a general overview of the upcoming EDA fiscal year proposed budget and asked the directors to review and address any questions prior to the June 6th meeting.

OLD BUSINESS

Mr. Lee and Mr. Coleman asked the Board to schedule a special meeting to discuss, in depth, information to be gathered from school board representatives by the school subcommittee. This meeting was scheduled to be held on May 17th, at 3:30pm in the same meeting space, with the staff to ensure that

the website would be updated to reflect the special meeting.

MINUTES

Chairman Garris asked the Board to review the minutes of April 4th, 2018. Hearing no questions or adjustments, he asked for a motion to approve the minutes.

Upon a motion by Mr. Sisco and seconded by Ms. Brown, the minutes of the April 4th, 2018 meeting of the Authority were approved. (Vote 9-0-0)

ADJOURNMENT

A motion was made, seconded and unanimously approved to adjourn the meeting at 9:03 a.m.

Approved by Robert E. Garris, Jr.

Attachments: 1. Norfolk Airport Authority Presentation