

**MINUTES**  
**ECONOMIC DEVELOPMENT AUTHORITY**  
**OF THE CITY OF NORFOLK**  
**Wednesday, July 11<sup>th</sup>, 2018**  
**Department of Development**  
**999 Waterside Drive, Suite 400**  
**Norfolk, VA 23510**

Present:

Directors

Robert E. Garris, Jr. - Presiding  
Michael Lee  
Jeffrey Brooke  
Kim Brown  
B. Wayne Coleman  
Michael Cox  
Jaeson Dandalides  
Richard Ottinger  
Antonio Sisco

Counsel

Barry Hunter – Kaufman & Canoles

Staff

Chuck Rigney – Executive Director  
Sean Washington – Secretary-Treasurer  
Dawn Ryan – Assistant Secretary-Treasurer

Guests

Dr. Sharon Byrdsong - NPS  
Dawn Best – Froehling & Robertson, Inc.  
Joel Rubin – Rubin Communications  
George Homewood – Department of Development  
Bob Sharak – Department of Development

Absent

W. Craig Reilly  
Ursula Rhodes  
Christine Garczynski – Director of Finance

## **MEETING CALLED TO ORDER**

Chairman Garris called the meeting to order at 7:32 a.m. and welcomed staff, guests and presenters to the meeting.

## **NEW BUSINESS**

The Chairman asked Mr. Lee to introduce Dr. Sharon Byrdsong, Executive Director, Department of Interagency Collaboration and Wraparound Services, and Legislative Liaison at Norfolk Public Schools. Dr. Byrdsong said she was responsible for helping to eliminate the academic and non-academic barriers that impede a student's ability to achieve his or her highest potential. She indicated that the relationships developed within the business community help leverage resources that support social, emotional and health needs of students for academic progress.

Dr. Byrdsong explained the program in some detail and how students with certain barriers, whether social, emotional or behavioral, are considered for the program as well as how they can benefit from the resources being offered. Dr. Byrdsong noted that access to the services is gained through an application process, initiated by parents or teachers. Dr. Byrdsong stated that without the community partners helping by means of donations, volunteers, and mentoring, the program would not be as successful as it is. (Attachment #1)

Chairman Garris requested Mr. Hunter to explain the proposed update to the EDA's Bylaws which would change the annual meeting from July to September.

Upon a motion by Mr. Ottinger, seconded by Mr. Brooke, the Board unanimously approved the amendment to the Bylaws. Vote 9-0-0 (Attachment #2).

## **OLD BUSINESS**

Chairman Garris asked Mr. Rigney to update the Directors on the sale of 33+/- acres of land adjacent to the Simon Outlet Mall property, which sale was approved at the special meeting held in

June. Mr. Rigney reported that there would be net income to the EDA of approximately \$92,000.00 after all fees are paid and reimbursement obligations to the developer are settled.

Chairman Garris also asked Mr. Rigney to give an update on the progress of the Send It - Rock Climbing Gym property sale in Central Business Park. Mr. Rigney showed renderings of the building that would be built at the entrance to the business park near the intersection of Sewells Point Road and Denison Road. Mr. Rigney further reported that the offsite issues regarding the storm water runoff had been resolved and Mr. Watson and his architects were currently going through all the city processes for approval. (Attachment #3)

### MINUTES

Chairman Garris asked the Board to review the minutes for the June 6<sup>th</sup>, 2018 meeting. Hearing no questions or adjustments, he asked for a motion to approve the minutes. Upon a motion by Mr. Ottinger and seconded by Mr. Lee, the minutes of the June 6<sup>th</sup>, 2018 meeting of the Authority were approved with a vote of 6-0-3. Ms. Brown, Mr. Cox and Mr. Coleman abstained.

Chairman Garris asked the Board to review the minutes for the June 26<sup>th</sup>, 2018 special meeting. Hearing no questions or adjustments, he asked for a motion to approve the minutes. Upon a motion by Mr. Coleman and seconded by Mr. Sisco, the minutes of the June 26<sup>th</sup>, 2018 special meeting of the Authority were approved with a vote of 6-0-3. Ms. Brown, Mr. Cox and Mr. Ottinger abstained.

### ADJOURNMENT

A motion was made, seconded and unanimously approved to adjourn the meeting at 9:05 a.m.

Approved by Robert E. Garris, Jr.

- Attachments:
1. Norfolk Public School presentation
  2. Updated EDA By-Laws to change annual meeting
  3. Send-it Climbing Gym renderings