

**MINUTES**  
**ECONOMIC DEVELOPMENT AUTHORITY**  
**OF THE CITY OF NORFOLK**  
**Wednesday, August 2, 2017**  
**Department of Development**  
**500 E. Main Street, Suite 1500**  
**Norfolk, VA 23510**

Present

Directors

Robert E. Garris, Jr. - Presiding

Michael Lee

Jeffrey Brooke

B. Wayne Coleman

Michael Cox

Jaeson Dandalides

Richard Ottinger

W. Craig Reilly

Ursula Rhodes

Antonio Sisco

Counsel

George Consolvo – Kaufman & Canoles

Advisory Committee

Christine Garczynski – Director of Finance

Staff

Chuck Rigney – Executive Director

Andrew Yancey - Secretary-Treasurer

Dawn Ryan - Assistant Secretary-Treasurer

Guests

Sean Washington – Business Development Manager, City of Norfolk

Paula Shea – Planning Department, City of Norfolk

Eric Hartley – Virginia Pilot

Courtney Doyle – School Board, Norfolk Public Schools

Absent

Kim Brown

**MEETING CALLED TO ORDER**

Chairman Garris called the meeting to order at 7:30 a.m. and welcomed guests and presenters to the meeting.

**NEW BUSINESS**

Paula Shea gave a Military Circle Corridor improvements update. Presentation spoke to existing transportation network and extension of Light Rail. The implementation of the future Military Circle Mall Area was also discussed. (Attachment #1)

Sean Washington of the Economic Development staff, explained changes made to Innovation Fund grant program reflected in the City's Amended and Restated Policy and Procedures Manual (Attachment #2). A general discussion was held with the Board regarding such changes.

The Directors of the Authority adopted a resolution upon motion of Mr. Sisco, seconded by Mr. Coleman, approving the City's Amended and Restated Policy and Procedures Manual for the Innovation Fund to be managed by the Authority. (Vote 8-0-0)

The Directors also, upon motion of Mr. Lee, seconded by Mr. Sisco, approved, subject to City approval, related amendments to the Cooperation Agreement (Attachment #3) between the Authority and the City with respect to the award of Innovation Fund moneys.

**OLD BUSINESS**

The Directors adopted a resolution upon motion of Mr. Sisco, seconded by Mr. Lee, regarding the City's Poverty Reduction Grant Program (Attachment #4) authorizing the Authority's Executive Director to execute and deliver the Grant Agreements between the Authority and grant recipients. (Vote 8-0-0)

Mr. Rigney briefly discussed the St. Paul's redevelopment plan community comment process

and responded to questions.

Mr. Garris reminded the Board that the September meeting is the Annual meeting and appointment of Officers. Chairman Garris then asked if Mr. Sisco and Ms. Rhodes would be the nominating committee for the new appointments. Both agreed to be a part of the committee and will discuss before the September meeting the positions of Chairman, Vice Chairman, Executive Director, Secretary-Treasurer and Assistant Secretary-Treasurer.

### MINUTES

Chairman Garris asked the Board to review the minutes in their packets for July 5, 2017 and hearing no questions or adjustments he asked for a motion to approve the minutes.

Upon a motion by Mr. Sisco and seconded by Mr. Lee, the minutes of the July 5, 2017, meeting of the Authority, after amendment, were unanimously approved. (Vote 8-0-0)

### ADJOURNMENT

A motion was made, seconded and approved to adjourn the meeting at 8:50 a.m.

Approved by Robert E. Garris, Jr. EDA/Chair

- Attachments:
1. Military Highway Corridor Presentation
  2. Amended and Restated Policy and Procedures Manual
  3. Cooperation Agreement – Innovation Funds
  4. City's Poverty Reduction Grant Program