

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF NORFOLK
Wednesday, August 1st, 2018
Department of Development
999 Waterside Drive, Suite 400
Norfolk, VA 23510

Present:

Directors

Robert E. Garris, Jr. - Presiding
Michael Lee
Jeffrey Brooke
B. Wayne Coleman
Michael Cox
Jaeson Dandalides
Richard Ottinger
Antonio Sisco

Counsel

Barry Hunter – Kaufman & Canoles

Staff

Chuck Rigney – Executive Director
Sean Washington – Secretary-Treasurer
Dawn Ryan – Assistant Secretary-Treasurer

Guests

George Homewood – Department of Development
Ihsane Mouak – Department of Development
Dawn Best – Froehling & Robertson, Inc.
Patrick Lane – Froehling & Robertson, Inc.
Catherine King – Whiting-Turner
Scott Gloff – Whiting-Turner

Absent

Kim Brown
W. Craig Reilly
Ursula Rhodes
Christine Garczynski – Director of Finance

MEETING CALLED TO ORDER

Chairman Garris called the meeting to order at 7:32 a.m. and welcomed staff, guests and presenters to the meeting.

NEW BUSINESS

Chairman Garris asked Mr. Rigney to introduce Ihsane Mouak, Senior Business Development Manager, Department of Economic Development for the City of Norfolk. Ms. Mouak's Community Hospitality Partnership presentation informed the Board as to how the City is working to help start-up businesses. The Economic Development Department, in partnership with other departments such as Planning, Neighborhoods, Norfolk Police Department and Fire Marshall, are creating forums to exchange information and provide assistance by determining ways to streamline the permitting and approval processes. (Attachment #1)

Mr. Garris asked Sean Washington to update the Board on the upcoming FY-18 Audit. Mr. Washington reported that staff has already met with the new City Auditors, Clifton Larson Allen, based in Maryland, and scheduled the week of August 13th for their in-house review. Mr. Washington will keep the Board updated on the Audit as its proceeds and will provide a copy when it is completed.

OLD BUSINESS

Chairman Garris asked Mr. Cox and Mr. Brooke to serve on a nominating committee to present a slate of officers for the Board's Annual meeting in September. Both agreed to serve and will make recommendations for the positions of Chairman, Vice Chairman, Executive Director, Secretary-Treasurer and Assistant Secretary-Treasurer for consideration at the annual meeting.

Mr. Rigney made some comments on the Send-it Climbing gym and noted that the company has started going through the City permitting and approval processes, including making

submissions to the architectural review board and planning commission. The facility is scheduled to open mid-2019.

CLOSED SESSION

Mr. Lee moved to enter into a closed session regarding the disposition of publicly held real property by the following motion:

"Mr. Chairman, I move that the Directors of the Economic Development Authority of the City of Norfolk meet in closed session, as allowed by Section 2.2-3711(A)(5) of the Virginia Code, to discuss existing property 824 Building currently owned by the Authority, where discussion in open meeting would adversely affect the Authority's bargaining or negotiating position or strategy." Seconded by Mr. Brooke. Vote 8-0-0. Voting by a roll call vote to enter into closed session were: Mr. Brooke, Mr. Coleman, Mr. Cox, Mr. Dandalides, Mr. Lee, Mr. Ottinger, Mr. Sisco and Mr. Garris.

At the conclusion of the closed session, Mr. Lee made the following motion:

"Mr. Chairman, I move that the Directors of the Economic Development Authority of the City of Norfolk, Virginia, adopt a resolution by roll call vote certifying that the only matters discussed during the closed session just concluded were those matters both lawfully exempted from the open meeting requirements and identified in the motion by which the closed session was convened." Voting by a roll call vote to certify the closed session was properly held were: Mr. Brook, Mr. Coleman, Mr. Cox, Mr. Dandalides, Mr. Lee, Mr. Ottinger, Mr. Sisco and Mr. Garris. Vote 8-0-0.

MINUTES

Chairman Garris asked the Board to review the minutes for the July 11th, 2018 meeting. Hearing no questions or adjustments, he asked for a motion to approve the minutes. Upon a motion

by Mr. Ottinger and seconded by Mr. Cox, the minutes of the July 11th, 2018 meeting of the Authority were approved by a vote of 8-0-0.

ADJOURNMENT

A motion was made, seconded and unanimously approved to adjourn the meeting at 8:50 a.m.

Approved by Robert E. Sarini, Jr.

Attachments: 1. Community Hospitality Partnership presentation